



dovetail group
human resource specialists

Interview Preparation Topics

Here are some general questions that may be a useful starting point to help you to prepare for your interview. Please treat these as a guide rather than a list of questions to expect in the interview, but by thinking about these it should help you in answering a wide range of interview questions.

- What is your current salary and package? What are you looking to move for?
- Why did you leave your current/last position?
- Why are you interested in this position? What do you know about our company?
- What type of work environment do you prefer working in?
- Tell me what are the first 3-5 things you would do if you got this position?
- What are the biggest strengths you will bring to this organisation?
- What areas of this role will be the biggest challenge for you?
- If you could take back one career decision what would it be?
- What is the toughest thing you have done professionally?
- Tell me about a difficult scenario at work and how you dealt with it?

In this question they are testing how you cope under pressure as well as your problem-solving and communication skills. Good examples are where you:

- Helped resolve or improve a difficult situation
- Were resilient in adverse conditions
- Showed emotional intelligence and cool-headedness

Avoid any examples which still feel sensitive, because in a high-pressure interview situation, old emotions can easily resurface and throw you off balance.

- What risks did you take in your last position?
- In your current or last role, what are or were your most significant accomplishments?
- What are your career goals?